



TRB Urban Freight Transportation Committee (AT025) Meeting

Wednesday, September 9, 2020

11:00 am – 12:30 am (Eastern Time)

WebEx Call: see calendar item for WebEx Link to Join (Or Dial 855-282-6330 [US]; Access Code: 145 029 6978)
(Please note that the WebEx Link in the calendar item includes Global call-in numbers, if needed)

Welcome, Member Introductions, and Agenda Review (Bill Eisele) (11:00-11:10)

- BE welcomed, went through member roster
- BE noted a high number of around 67 meeting attendees (24 members – see reverse)

TRB Staff Report (Scott Babcock) (11:10-11:25 minutes)

- TRB Committee meetings Jan 5-8, 11-5 from 10AM-5pm EST, Zoom
 - o Registration required, no cost committee meetings-only option is planned
- Three session types: live/webinar; 'simulive' (pre-recorded presentation, live discussion Q&A); individual presenter session (post paper, poster, pdf, maybe video, links – 24/7 expanded poster hall, scheduled author availability)
 - o All recorded for later viewing
 - o Available to attendees after the meeting
 - o Sessions: January 21–22 and 25–29
- Exhibits, career fair – virtual 'booths', staffed times for text or video 1:1 chat
 - o 9 exhibits/hall
 - o Exhibits: January 21–22 and 25–29
- Scott walked through the different types of activities on mock-ups in the platform
 - o Virtual lobby
 - o Virtual booth: links, videos, etc.
 - o Can leave virtual business card
 - o Demonstrate ability to chat or 1:1 video chat.
- All papers go into individual presentation sessions.
- Regular sessions are invited speakers only.
- Committee mtgs 3 hours long, can have presentations then. Each section or group might have exhibit hall booth to post content.
- Workshops still being worked out, your committee submitted one, probably 3 hours long TBD.
- Invited speaker sessions. Each committee has 1 invited speaker session rather than 2.
- Scott showed his TRB mask
- BE: typically paper content to session, would that still work?
 - o SB: intend papers go to individual sessions. The sessions should be people with expertise on current issues your area of transportation. If that's your paper authors, fine. If that's what is in the papers it can be presented in one of your sessions, but the paper itself will be presented in individual session I talked about. We won't police your sessions.
 - o Other committees have gone route of all papers to posters, nothing but invited speakers in sessions for a few years
 - o Sessions due Oct 1.
- Paul Bingham: how will 3-hour committee scheduling conflicts be minimized?

- SB: spread over more time, probably fewer conflicts.
- SB: we will host committee on zoom, we start, we hand over to you and designated co-hosts. Designate a few co-hosts. Have shared content available in two places as a backup.
- Chip Millard: how handle time zones?
 - SB: why we limited hours to 10-5. We did a time zone study. If you consider workday to be 6am-6pm (window), 90% of last year's attendees could attend with these hours in the 6am-6pm window in their time zone. Australia, China, east Asian countries will be the ones to struggle. Sessions recorded, and the platform is open 24/7, if folks in China want to gather at noon their time, that can be done.
 - Enough slots to minimize conflicts, sessions/committee meetings don't overlap

TRB Freight Group Update (Rick Bornhorst) (11:25-11:35) (about noon)

- Rick had a conflict and could not attend
- Bill will email him to learn more about the workshop selection process

TRB Annual Meeting – AT025 Sessions/Activities (Bill Eisele and others) (11:35-11:55)

2021 Theme: *Launching A New Century of Mobility and Quality of Life*

Committee Meetings: Jan 5-8 & 11-15

Sessions: Jan 21-22 & 25-29

Exhibits: Jan 21-22 & 25-29

- (Only) One Allowed Session per Committee (Gaby Giron & Peter Plumeau) – must submit by October 1
 - BE: let's think about a session and content. Bill said he will send an email out to solicit session ideas on behalf of Gaby and Peter (Committee Session Co-coordinators).
- Individual Presentations on an Interactive Platform (Bill Eisele)
 - BE: let's plan on papers go into the individual interactive platform as suggested by Scott, extra session something different.
- Workshop(s) (DJ Mason & Tamiko Burnell & Bill Eisele)
 - BE: Morning session typically done on Sunday morning with FHWA & Volpe
 - TB: if we are the only workshop, the message we got was talking to other groups, goal to be inclusive and not use it as 'our' slot. We can use the Urban Freight Roundtable to discuss anything we don't have time for in the workshop, it hooks onto TRB, but it is not TRB technical session/workshop. So we do have another avenue to look at where some things we definitely want to discuss. Once we decide how to use workshop space, we can figure out how to use Urban Freight Roundtable. (Aim to tack UFR on the end, if 15th, use that b/c traditionally do on Friday, stay consistent. If most folks don't have stuff on 15th, do it then).
 - SB: posted schedule online, Jan 1 is Friday. Start following Tues 5th with committee mtgs, take a break for MLK day and Wed inauguration. Th/Fri workshops – 14th, 15th. Following week 25-29th all other events, sessions, presentations, networking. Schedule will be set in mid-October.
 - TB: will look at date to least affect urban freight committee and freight topics at large for UFR.
 - BE: how many workshops submitted by other freight committees?
 - SB: Scott Brotemarkle, and Rick Bornhorst dealing with workshops. I'm dealing with virtual for all of TRB. I believe there were 5 submitted
 - BE: others have approached me: performance effects of geometrics, asked to organize a workshop. Breaking down silos to embrace life in multimodal solution. Gave them a yes – cars, bike, peds, transit, freight in the context of roadway geometry.
 - BE: pre-covid: The session discussed by Tamiko would typically be Sunday morning; and another co-sponsored with freight planning and logistics (AT015) in the afternoon. Similarly, they are developing a proposal, we have one in as well.
 - David Willauer Hazmat, meeting on 15th. Update on freight day, hope we can make that work, commitments from several speakers petrochemical association and others.

- Freight Day Sessions (Fatemeh Ranaiefar – 2021 Freight Day Co-Chair)
 - FR: a lot of details to be figured out. Freight day not one day, scattered multiple days, and across the day. The challenge is we may not get the 4 sessions, or as many sessions as we had in previous years. Scott Brotemarkle is talking to chairs of marine group to use some of their sessions for freight day. Maybe fewer sessions, maybe have to host separately – FHWA talking freight, etc., we’ve done work to put sessions together, don’t want to lose that.
 - Noel Comeaux: ferry committee submitted a proposal for freight day, could use our committee session for freight day. FR and BE thanked Noel for his generosity.
- Committee Meeting (date/content) - industry/other invited speaker (Bill Eisele)
 - BE: actual committee meeting itself. We will have a 3-hour block. I typically like to have industry/other speaker; I haven’t locked anything down. Open to making that decision with committee input. Timely, good speaker, something you are aware of – please let me know. We can consider that for that slot. Usually we have 1 hour 45 minutes which feels a bit rushed. 2-2:15 gives space to maybe do a couple of those presentations.
- Other questions/opportunities?

Research Subcommittee Update (Ivan Sanchez-Diaz) (11:55-12:05)

- Paper review updates
 - Ivan new subcommittee chair (and official Committee Research Coordinator - CRC), Jeff Ang Olson & Erica Wygonik still on subcommittee, Gaby Giron & Johanna Ameya-Leal added
 - 39 papers (fewer than previous years, akin to rest of TRB overall)
 - Coordination early on with Scott & Monique to allocate the papers between Urban Freight & Freight Transportation Planning & Logistics.
 - This year’s topics: Cargo bikes, EVs, last mile, drones/robots/automation. Off-hour deliveries.
 - Main challenge – folks haven’t responded regarding paper review. Please let us know right away if you can/can’t review!
- Please complete your paper reviews soon, if you have not done so!

Problem Statement Devel. & Submittal Process (John Tompkins & Seckin Ozkul & Casey Wells) (12:05-12:15)

- SO: administered survey, thank you for taking it.
- 3 statements being developed
 - Educating practitioners on how freight relates to them
 - Laura Gilmore (leading)
 - Understanding Just-In-Time Delivery Impacts and Best Practices to Overcome These Challenges
 - Alireza Ermagun, Robyn Bancroft, Georgia Ayfandopoulou with HIT-CERTH (co-leads)
 - Understanding COVID-19 impacts on Ecommerce, Supply Chains, and Urban Freight Movement
 - Vijay Sivaraman (lead); Erica Wygonik (support)
- Statement leaders – see above
- Timeline & next steps
 - Drafts by Sept 25th, Due October 16th to send out for AASHTO and state DOT support/endorsement; must be submitted by Nov 2, 2020.

Membership Rotation (Akiko Yamagami) (12:15-12:20)

- Rotation in April 2021
 - 36 members, which is a full committee,
 - We rotate 1/3, which is 12.
 - But some dropped mid-way, so we need to rotate 9 members
 - Most we will drop have served 3 terms (9 years)
 - We did conduct a survey in May/June to solicit interest from friends on membership
 - 39 complete, 47 incomplete “applications” for membership.

- Reviewed expertise, TRB diversity goals (geographic, race, gender, role, age)
- Up to 4 “additional” spots for those under 35 (we usually fill those, and typically have more than 4 members who are under 35)
- We have 9 candidates we are recommending to TRB for approval
- The committee will be losing some really valuable members as their terms come to an end. These include, Michael Browne, Giorgio Ambrosino, Chip Millard, John Tompkins, Tom Charrett, Peter Plumeau, Akiko Yamagami, and Barb Ivanov. Akiko and Bill recognized their valuable contributions.
- Scott Babcock clarified that if we do a rotation in April, the earliest TRB would get invitations out to the new members would be around February 2021

Upcoming Meetings & Other Business (12:20-12:25)

- Fri, December 4, 2020, 11:00 am – 1:00 pm Eastern Time, Pre-TRB Business Call
- Partner conferences (VREF Conference on Urban Freight, 23-25 March 2021, Gothenburg, Sweden)
 - Mike Browne: We hope this date works, no fee for conference, travel might be tricky. Will keep everyone up to date, so they can make a plan. Hold your thumbs for good luck (that’s the sign for good luck in Sweden!)
- Other Business?
 - David Willauer, from hazmat committee. They are having a meeting on 15th: LNG rule by rail by FRA; Kentucky derailment update, and safety update. Also CS working on Covid impacts of freight trans paper.

“30 second” Announcements (adjourn by 12:30 pm) (12:25-12:30)

Questions? Want to get more involved? Contact us!

Bill Eisele, Chair, b-eisele@tti.tamu.edu, 979-317-2461; <https://urbanfreight.tti.tamu.edu/>

AT025 TRB Urban Freight Transportation Team (present)

Johanna Amaya-Leal, Iowa State University (amayaj@iastate.edu)
Giorgio Ambrosino, MemEx (giorgio.ambrosino@gaconsultancy.edu)
Jeff Ang-Olson, ICF (Jeffrey.Ang-Olson@icf.com)
Scott Babcock, TRB Staff Representative (SBabcock@nas.edu)
Robyn Bancroft, OKI Regional Council of Governments, Social Media Coordinator (rbancroft@oki.org)
Rick Bornhorst, FACTOR Inc., Freight Systems Group Chair (rbornhorst@essentialfactor.com)
Michael Browne, Univ. of Gothenburg (michael.browne@handels.gu.se)
Joe Bryan, WSP, Emeritus Member (BryanJG@pbworld.com)
Tamiko Burnell, FHWA (Tamiko.Burnell@dot.gov)
Linsey Callaghan, Rhode Island DOT, Recognition Coordinator (linsey.callaghan@doa.ri.gov)
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Fatemeh Ranaiefar, Fehr & Peers, 2020 TRB Freight Day Co-Chair, CCC (f.ranaiefar@fehrandpeers.com)
Matt Roorda, University of Toronto (roordam@ecf.utoronto.ca)
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