



TRB Urban Freight Transportation Committee (AT025) Conference Call

Friday, September 6, 2019 11:00 am – 12:00 pm (Eastern Time)

Conference Call: 1-866-528-2256 / Access Code: 4753125

AGENDA

Welcome, Member Roll-call and Agenda Review (Bill Eisele) (11:00 – 11:05)

Bill took roll call of the committee.

TRB Staff Report (Scott Babcock) (11:05 – 11:15)

Bill introduced Rick Bornhorst, who is the new Freight Systems Group chair. Rick mentioned the committees will be restructured over the next year. He noted no changes will be made before the 2020 Annual Meeting, and that the Urban Freight Transportation Committee will not be impacted. Rick discussed his TRB and professional background; he mentioned he had been the Hazardous Materials Committee chairperson for six years.

Research Subcommittee Update (Erica Wygonik) (11:15 – 11:25)

- **Paper reviews and process**
- **Other news**

Erica mentioned TRB is in the middle of the paper reviews. She noted only 20% of the committee's papers have the full allotment of reviewers. She also mentioned the review process has been modified, and includes a formal editorial board. Papers can now be submitted throughout the year. Erica also mentioned reviewers are no longer required to rate if the paper is of publishable quality. She asked reviewers to provide qualitative details about whether or not a paper is publishable; the specific details can cover a variety of areas. Additionally, there is no longer a cap on how many papers can be published. Erica emphasized the importance of getting the reviews done on time.

Bill mentioned that based on his correspondence with Erica, a total of 49 papers were submitted. He was pleased that so many papers were submitted. By contrast, he was concerned that most of the reviews have not been submitted yet.

Scott Grenierth, a new committee member, asked how reviewers receive the papers. Erica explained the process. She added every committee member should have had papers assigned to them, but if people have not received notification, members can still assist with the reviews.

Problem Statement Development & Submittal Process (John Tompkins & Seckin Ozkul) (11:25 – 11:35)

- **Statements being pursued**
- **Statement leaders**
- **Timeline**

John mentioned four problem statements are being developed – trip consolidation, long-range planning

and freight, warehousing trends, and non-motorized deliveries. The goal is to finalize the statement development by October 15th. Three of the four statements had initial drafts submitted by late August, and final draft submissions are requested by September 30th. TRB's deadline for paper submissions is November 1st.

Bill stated that getting the statements submitted by mid-October will help with marketing with AASHTO. Seckin mentioned how the four topics were identified. John thanked Seckin for developing the survey for identifying the topics. Alison Conway mentioned she's leading the non-motorized deliveries problem statement, and asked for additional people who could assist in reviewing the statement.

2020 TRB Annual Meeting Plans (11:35 – 11:45)

A Century of Progress: Foundation for the Future (January 12-16, 2020)

- **Committee Meeting (Bill Eisele)**
- **Session Planning and Process (Gaby Giron and Peter Plumeau)**
- **Workshop update (Tamiko Burnell & DJ Mason)**
- **Freight Day Sessions are set – please provide speaker ideas**
- **Other AT025 co-sponsored activities (Bill Eisele)**

Bill mentioned the next meeting is coming up in January. The format for the business meeting will be similar to the past two years; there will be a shorter meeting at TRB and a pre-meeting (conference call) to handle logistical business issues in December.

With session planning, Bill noted Barb Ivanov will be retiring, but she has been training Gaby to work with Peter on the session planning. Bill stated the committee will probably have two "best paper" sessions as well as a poster session. Peter mentioned the poster session is fairly straightforward in content. He'll also work with Erica to identify appropriate papers for poster sessions. Erica noted about eight more papers were submitted than prior to the 2019 TRB meeting. The session papers need to be determined by October 1st.

Tamiko mentioned the workshop may include a Korean delegation, based on FHWA meetings with Korea. DJ said the workshop format will be similar to recent past years. There will be a focus on suburban freight. There will be a facilitated question and answer session that will help develop the research statements. Tamiko asked for people to volunteer to facilitate the workshop breakout sessions. Peter Plumeau mentioned there will be a Sunday afternoon workshop focused on the last 50 feet of the supply chain; he just wanted to make everyone aware of the workshop.

Bill thanked the co-chairs for preparing the 2020 Freight Day sessions. He thought the members would really enjoy the sessions.

Other Updates (11:45 – 11:50)

- **TRB committee structure review (Bill Eisele)**
- **Blue Ribbon Award submitted (Bill Eisele)**
- **Communications Subcommittee Update (Fatemeh Ranaiefar)**
- **Resources Document Update (Miguel Jaller)**

Bill stated the committee submitted a Blue Ribbon Award nomination in the Research category. He noted the committee received an honorable mention award last year.

Fatemeh noted she received feedback that some friends of the committee believe they receive too many e-mails. Bill believes it is better to have too many e-mails communicating committee initiatives than too little.

Bill mentioned Miguel is close to completing a version of the resource document for urban freight.

Future Meetings and Other Business (Bill Eisele) (11:50 – 11:55)

- **Friday, December 6, 2019 from 11:00 am – 1:00 pm Eastern Time (Conference Call)**
- **8th METRANS International Urban Freight Conference, Oct 15-18, 2019 (Long Beach, CA)**
- **TRB 99th Annual Meeting (January 12-16, 2020)**
- **Other Business?**

Bill mentioned the December meeting will function as the business meeting for the committee, similar to past years.

Tom O'Brien stated the I-NUF Conference will have approximately 110 papers. It will include a visit to the Ports of Los Angeles and Long Beach. A town hall meeting will be held prior to the conference on October 15th. A policy-makers workshop will also be held prior to the conference. Finally, an Urban Freight Transportation Committee will be held on October 17th at the meeting. There will also be an urban freight committee session during the I-NUF Conference.

"1-Minute" Announcements (All) (11:55 – 12:00)

Tamiko mentioned FHWA is proposing a multimodal peer exchange and primer in spring 2020. Scott Grenerth mentioned FHWA's Resource Center has been holding truck parking workshops, which include information about truck parking in urban areas.

Questions? Want to be more involved? Contact us!

Bill Eisele, Chair, b-eisele@tti.tamu.edu, 979-317-2461

Learn more at our website: <https://urbanfreight.tti.tamu.edu/>

AT025 TRB Urban Freight Transportation Team

Johanna Amaya-Leal, Iowa State University (amayaj@iastate.edu) Giorgio Ambrosino, MemEx (giorgio.ambrosino@gaconsultancy.edu) Jeff Ang-Olson, ICF (Jeffrey.Ang-Olson@icf.com)
Scott Babcock, TRB Staff Representative (SBabcock@nas.edu)
Robyn Bancroft, OKI Regional Council of Governments (rbancroft@oki.org)
Rick Bornhorst, FACTOR, Inc., Freight Systems Group Chair (rbornhorst@essentialfactor.com)
Michael Browne, Univ. of Gothenburg, "Deputy" Comm. Res. Coord. (michael.browne@handels.gu.se)
Joe Bryan, WSP, Emeritus Member (BryanJG@pbworld.com)
Tamiko Burnell, FHWA (Tamiko.Burnell@dot.gov)
Linsey Callaghan, Rhode Island DOT, Recognition Coordinator (linsey.callaghan@doa.ri.gov) Arun Chatterjee, University of Tennessee, Knoxville, Emeritus Member (arun@utk.edu)
Tom Cherrett, University of Southampton (T.J.Cherrett@soton.ac.uk)
Eulois Cleckley, City of Denver (eulois.cleckley@denvergov.org)
Alison Conway, City College of New York (aconway@ccny.cuny.edu)
Joseph Dack, HDR (joseph.dack@hdrinc.com)
Bill Eisele, Texas A&M Transportation Institute, Chair (b-eisele@tti.tamu.edu)
Gabriela Giron, University of Washington (gabgv13@uw.edu)
Barb Ivanov, University of Washington, TRB sessions co-chair (ivanovb@uw.edu)
Miguel Jaller, University of California, Davis, Resources Coordinator (mjaller@ucdavis.edu)
Katie Kirk, Cambridge Systematics (kkirk@camsys.com)
Yatman Kwan, Caltrans (yatman.kwan@dot.ca.gov)
Chip Millard, FHWA, Secretary (chip.millard@dot.gov)
Tom Murtha, Chicago Metropolitan Agency for Planning (tmurtha@cmap.illinois.gov)
Tom O'Brien, California State University, Long Beach (Tom.O'Brien@csulb.edu)
Maria Oscott, Lindolmen Science Park AB (maria.oscott@lindholmen.se)
Seckin Ozkul, Univ. of South Florida, Problem Statements Co-coordinator (sozkul@usf.edu)
Peter Plumeau, Economic Devel. Research Group, TRB sessions co-chair (pplumeau@edrgroup.com)
Fatemeh Ranaiefar, Fehr & Peers, CCC, 2019 TRB Freight Day Co-Chair (f.ranaiefar@fehrandpeers.com)
Matt Roorda, University of Toronto (roordam@ecf.utoronto.ca)
Mike Ruane, Delaware Valley Regional Planning Commission (mruane@dvrpc.org)
Vivek Sakhrani, CPCS (vsakhrani@cpcstrans.com)
Ivan Sanchez-Diaz, Chalmers University of Technology (ivan.sanchez@chalmers.se)
Daniel Studdard, Atlanta Regional Commission (dstuddard@atlantaregional.com)
John Tompkins, Minnesota DOT, Problem Statements Co-coordinator (john.tompkins@state.mn.us)
Ron van Duin, Delft University of Technology (j.h.r.vanduin@tudelft.nl)
Casey Wells, Texas DOT (Casey.Wells@txdot.gov)
Erica Wygonik, RSG, Committee Research Coordinator (Erica.Wygonik@rsginc.com)
Akiko Yamagami, LA County Metro Transport. Authority, Membership Coord. (yamagamia@metro.net)
Hugo Yoshizaki, University of Sao Paulo (hugo@usp.br)

TRB's Urban Freight Transportation Committee (AT025) is concerned with the study and research of urban freight transportation topics and issues, including urban transportation system demand and economic relationships, right-of-way issues, pick-up and delivery needs, terminal transportation needs, institutional challenges, and new technology, with an emphasis on providing support to practitioners.